

Government of West Bengal  
Department of Child Dev. & Women Dev. & Social Welfare  
Writers' Buildings, Kolkata-700 001

Memo No.3104-SW/3S-225/05(Pt.II)

Dated, 19<sup>th</sup> September, 2013

**MEMORANDUM**

Sub: - Modification in Memorandum No.288-SW dated 25.01.2006 read with Memorandum No.2043-SW dated 18.07.2006 and Memorandum No.998-SW dated 07.03.2012 read with Memorandum No.6003-SW dated 14.09.2012 read with Memorandum No.7530-SW dated 09.11.2012 and Corrigendum No.7956-SW dated 17.12.2012 in respect of Part-A(II) and Part-A(12) and Part-B(9)(I),(II),(a) to (d) & I & II of Notification No.288-SW dated 25.01.2006 and cancellation of this Deptt. Memorandum No.1104-SW dated 21.03.2013 relating to procedures for selection of AWWs and AWHs.

With reference to the Modification in Memorandum No.288-SW dated 25.01.2006 read with Memorandum No.2043-SW dated 18.07.2006 and Memorandum No.998-SW dated 07.03.2012 read with Memorandum No.6003-SW dated 14.09.2012 read with Memorandum No.7530-SW dated 09.11.2012 and Corrigendum No.7956-SW dated 17.12.2012 in respect of Part-A(II) and Part-A(12) and Part-B(9)(I),(II),(a) to (d) & I & II of Notification No.288-SW dated 25.01.2006 and in cancellation of this Deptt. Memorandum No.1104-SW dated 21.03.2013 relating to procedures for selection of AWWs and AWHs providing for modification in mechanism for recruitment of Anganwadi Workers and Anganwadi Helpers under Govt.run and NGO-run ICDS Projects, **the undersigned is directed, by order of the Governor, to say that the Governor, after careful consideration, has been pleased to decide in the public interest, to frame guidelines for recruitment to the post of AWWs and AWHs under Govt. run and NGO run ICDS Projects as under:-**

In the light of the above, Paras – Part-A(II), Part-A(12) and Part-B(9)(I), (II), (a) to (d) and I & II of Notification No.288-SW dated 25.01.2006 read with Memorandum No.998-SW dated 07.03.2012 read with Memorandum No.6003-SW dated 14.09.2012 read with Memorandum No.7530-SW dated 09.11.2012 and Corrigendum No.7956-SW dated 17.12.2012 are modified hereunder in consonance with the relevant portion of the aforesaid Memoranda and **also this Deptt. Notification No.1104-SW dated 21.03.2013 shall stand superseded w.e.f. date of issue of this Memorandum.**

**GUIDELINE**

As per new guidelines the **minimum educational qualifications**, termination Age, lower age limit and procedure for selection of AWHs and AWWs as contained in Part-A(II) and Part-A(12) and Part-B(9)(I),(II),(a) to (d) & I & II of Notification No.288-SW dated 25.01.2006 will be as under:

**A) Minimum Educational Qualification for Recruitment to the post of AWWs and AWHs for all categories(i.e. General, ST, SC, OBC etc.)**

- a) The candidates should possess minimum Class-X pass certificate for both AWWs & AWHs.
- b) Candidates with higher qualifications may be considered for the posts of the AWWs / AWHs.



- B) **Discontinuation of AWWs and AWHs under ICDS Scheme.**  
 a) Age limit for discontinuation / termination from the honorary work of AWWs and AWHs will be 65 years for all new recruits.
- C) **Age Limit for recruitment to the posts of AWWs and AWHs**  
 a) Age Limit for recruitment to the posts of AWWs and AWHs will be 18-35 years.
- D) **Procedure for selection of AWWs and AWHs.**  
 a)  
 • AWWs and AWHs should be selected through a written examination followed by a viva-voce.  
 • (I) The total marks for written and viva-voce will be 100 in the ratio of 90 : 10.  
 • A candidate must secure minimum 30 marks to qualify for the viva-voce.  
 • If A candidate qualified in the written examination does not appear in the viva-voce she will be disqualified for selection as an AWW and AWH as the case may be.  
 • There will be no qualifying marks in the viva-voce test.  
 • For preparation of the panel, marks obtained in the written examination as well as in the viva-voce test will be considered for preparation of merit list.  
 b)  
 • In case of vacancies of AWWs and AWHs and also on receipt of sanction of new ICDS Projects and Additional AWCs, CDPOs will immediately convene a meeting of the Selection Committee. After meeting of the selection committee the CDPO will issue notice inviting applications.
- E) **Syllabus for written examination for the post of AWWs and AWHs -**
- |   |   |          |
|---|---|----------|
| a) an essay of 150 words in mother tongue (Class-VIII standard)   | - | 15 Marks |
| b) Arithmetic (Class VIII standard)   | - | 20 Marks |
| c) Nutrition, Public Health, Status of Women  | - | 15 Marks |
| d) English language(candidates understanding of the simple and primary knowledge of English language), simple translation up to the level of Class-VIII / IX etc. should be tested. | - | 20 Marks |
| e) General knowledge  | - | 20 Marks |

**Separate question papers should be set up for AWWs and AWHs based on above syllabus.**

- F) After official publication, this Memorandum will be a part of this Department Memorandum No.288-SW dated 25.01.2006 read with Memorandum No.2043-SW dated 18.07.2006 read with Memorandum No.998-SW dated 07.03.2012 read with Memorandum No.6003-SW dated 14.09.2012 read with Memorandum No.7530-SW dated 09.11.2012 and Corrigendum No.7956-SW dated 17.12.2012 in respect of Par-A(11) Part-A(12) and Part-B(9)(I),(II),(a) to (d) & I & II other paras / sub-paras as aforesaid.
- G) All previous Memoranda, Orders, GOs including Memorandum No.1104-SW dated 21.03.2013 issued in this regard shall stand superseded.
- H) All other matters as contained in the aforesaid Memoranda except ones that are not in consonance with this Memorandum shall remain unchanged.
- I) This order will take immediate effect.

By Order of the Governor

(Rana Ray)

SPO & EO Deputy Secretary



No.3104/I(100)-SW

Dated 19<sup>th</sup> Sept 2013

Copy forwarded for information and necessary action to:

- 1) The Chairman of the District Selection and Monitoring Committee .....District.....
- 2) Dr Sashi Panja, Parliamentary Secretary, Deptt. of CD&WD&SW, Govt. of West Bengal
- 3) Dr Sreerajan, IAS, Joint Secretary, Ministry of WCD, Govt. of India. Shastri Bhavan, Delhi-I.
- 4) Smt Rupa Dutta, Director to the Govt. of India, Ministry of WCD, Shastri Bhavan, Delhi-I.
- 5) The Principal Secretary, Finance Deptt., Govt. of West Bengal
- 6) The Principal Secretary, Health & Family Welfare Deptt. Swastha Bhavan, Kolkata 700 091.
- 7) The Director of Social Welfare, West Bengal
- 8) The Joint Secretary(ICDS), Child Dev. Department, Govt. of West Bengal
- 9) The District Magistrate, .....
- 10) The Addl. Director of Social Welfare, West Bengal
- 11) The Addl. District Magistrate, .....

With a request to kindly circulate the Memorandum to the Sub-Divisional Officers of your District.

- 12) The PS to HMIC, Child Development Department
  - 13) The PS to HMIC, Women Development & Social Welfare Deptt.
  - 14) The PS to HMIC, Forest Department
  - 15) The PS to HMIC, Uttar Banga Unnayan Parishad Deptt.
  - 16) The PS to HMIC, Mass Education & Library Science Department
  - 17) The PS to HMIC, Correctional Home Department
  - 18) The PS to HMIC, Statistics & Programme Implementation Department
  - 19) The PS to HMOS, Fisheries Department
  - 20) The PS to HMIC, Law Department
  - 21) The PS to HMIC, Self Help Group Department
  - 22) The PS to HMIC, Environment & Public Works Department
  - 23) The PS to HMIC, Food Processing Department
  - 24) The PS to HMIC, Food & Supplies Department
  - 25) The PS to HMIC, Commerce & Industries and Information Technology Department
  - 26) The PS to HMIC, Agriculture Marketing Department
  - 27) The PS to HMIC, Tourism Department
  - 28) The PS to HMOS, Child Dev. Deptt.
  - 29) The District Programme Officer (ICDS).....
- With a request to circulate the Memorandum to the CDPOs of your District.
- 30) PA to Secretary, CD&WD&SW Department.



State Programme Officer  
& Ex-Officio Deputy Secretary  
Dated 19<sup>th</sup> Sept 2013

No.3104/I(100)/I(12)-SW

Copy forwarded for kind information and necessary action to:

1. Shri Rabindrra Nath Ghosh, MLA, Tufanganj, Coochbehar
2. Shri Khageswar Roy, MLA, Rajganj, Jalpaiguri
3. Dr Rudra Narayan Bhattacharya, MLA, Siliguri, Darjeeling
4. Shri Amal Acharya, MLA, Itahar, Uttar Dinajpur
5. Shri Biplab Maitra, MLA, Harirampur, Dakshin Dinajpur
6. Janab Abu Naser Khan MLA, Sujapur, Malda
7. Shri Srikanta Mahato, MLA, Salbani, Paschim Medinipur
8. Shri Akhil Giri, MLA, Ramnagar, Purba Medinipur
9. Shri Nanda Saha, MLA, Nabadwip, Nadia
10. Shri Sil Bhadra Dutta MLA, Barrackpur, North 24-Pgs.
11. Shri Pulak Roy, MLA, Uluberia, Howrah
12. Shri Swapan Bauri, MLA, Saltora, Bankura

State Programme Officer  
& Ex-Officio Deputy Secretary